



The Sanskrit College
and University

The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata - 700 073 | ☎ : 033 2241- 3611 / 1906

[Established by the Act No. XXXIII of 2015; Vide WB Govt. Notification No. 187-L, Dated - 19.02.2016]

<https://www.sanskritcollegeanduniversity.org.in>

QUOTATION NOTICE FOR ONE WATER PURIFIER at 2nd Campus Nabadwip

Sealed quotations are invited from reputed bonafide company/firms /suppliers for supply of one water purifier for official use at Forest Danga, Balurchawk, P.O. Swarupganj, P.S. Nabadwip Dist. Nadia, Pin - 741315. The sealed quotations for "Expression of Interest" may be submitted in a sealed envelope and be submitted in the Quotation/Tender box in the office of Registrar, The Sanskrit College and University latest by 9th Mar. 2022 at 3.00 p.m.

Finance Officer

The Sanskrit College and University

02/03/2022

Finance Officer

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(A) Terms & Conditions

1. The envelop shall be prominently marked on top with One Water Purifier
2. The quotation should reach this office by 9th Mar. 2022 at 3.00 p.m. and the same will be opened on 9th Mar. 2022 at 3.30 p.m.
3. The Head Office of the reputed company/firm/supplier and its service center require to be situated in Kolkata / Nadia and Service Centre at Nabadwip, Nadia.
4. Incomplete or conditional quotations will not be entertained
5. No quotation will be accepted after closing date and time.
6. The tenderer may remain present himself/herself or his/her authorized representation at the time of opening of the quotations. Only authorized representative will be allowed to attend at the timing of opening of tender with letter of Authority through attestation of signature of the representative by the Authorized person.
7. The bidders should quote their price in figures as well as in words.
8. The warranty period should be mentioned clearly.
9. The Tender Committee reserves the right to relax any terms and conditions for the interest of the Institute with the approval of competent authority.
10. All disputes shall be subject to the exclusive jurisdiction of the courts in Kolkata
11. The following papers should be enclosed with the application duly attested by the authorized person.
 - a. PAN No.
 - b. GST Registration certificate & Return certificate
 - c. PTC (Professional Tax Certificate)
 - d. I.T. Return (Current year)
 - e. Trade License
 - f. Credential certificate of supply of alike type of goods to any Govt./PSU/Educational Institutions of value of Rs. 20,000 or above in a single order (within last three Financial years)
 - g. The bidders who will sign quotations on behalf of the Company/Firm/Supplier must provide (Valid authorization issued by the Company/Firm/Suppliers in original) failing which the quotations will not be considered for acceptance.
12. The warranty period should be mentioned clearly.
13. The tender committee reserves right to relax any terms and conditions for the interest of the Institute with approval of competent authority.
14. All disputes shall be subject to exclusive jurisdiction of the Courts in Kolkata.
15. The bidders who will sign quotations on behalf of the Company/Firm/Supplier must provide (Valid authorization issued by the Company/Firm/Suppliers in original) failing which the quotations will not be considered for acceptance.

(B) Schedule of payment

1. Payment will be made on submission of the bill with G.S.T. No. of the Institution after completion of his work i.e. Installation and successful operation of the items as supplied.
2. Processing period of the bill as submitted may take a minimum period of 7 (Seven) days from the date of submission of the bill.
3. Successful bidder has to submit payment mandate from duly signed – copy of which is available in the Finance Deptt. along with one cancel cheque.

(C) Specifications

Water Purifier of reputed concern of National level with RO or UV or both (with storage tank led UV) of 7 (Seven) liters capacity.

- | | |
|---------------------------|---------------------------|
| (1) | (2) |
| i) Features – ro+ | ii) Features – uv+uf |
| ii) 7 liters storage tank | ii) 7 liters storage tank |

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(D) PRICE QUOTATION

Name of the bidder:

Address for correspondence:

We hereby submit the quotation for supply of one Water Purifier as per the specification within 7 (seven) days from the date of work order and in accordance with the terms and conditions.

The bidders are required to quote the rates in the following format.

Sl. No.	Details of the items as per the specifications indicated.	Base price	G.S.T.	Total price	Warranty period
1.	One Water Purifier with specifications as detailed under C.				

***Note : The rates quoted must be reasonable based on fair price and remain valid for a period of 3 (Three) months from the last date of submission of quotation's.**

**Signature of the Bidder/Tenderer
or his Authorized representative**